

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

JULY 23, 2019

THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON AUG 27, 2019

The Excelsior Springs Parks and Recreation Board meeting held July 23, 2019 was called to order by President Reggie St. John at 1805 hours.

Roll call was taken with seven board members present.

MEMBERS PRESENT: President – Reggie St. John; Secretary – Patrick Halfhill; Treasurer – Sherri Branson-Hurt; Scott Buckman; Christy Marker; Susan McAuliffe; Zac Wilkins
Jake Simmons arrived at 1812

MEMBER ABSENT: Don Ledford

CITY COUNCIL LIAISON: absent

VISITOR: Kimberly Blackburn, The Excelsior Springs Standard

STAFF PRESENT: Nate Williams – Director; Chad Clevenger – Parks Superintendent; Janet Morehead – Administrative Assistant; Alexandria Barns, Intern

Christy Marker made the motion to approve the agenda as presented. Susan McAuliffe seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Christy Marker, Susan McAuliffe, Reggie St. John, Zac Wilkins
Nays – 0

Susan McAuliffe made the motion to approve the minutes of the June 25, 2019 Excelsior Springs Parks and Recreation Board meeting. Sherri Branson-Hurt seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Christy Marker, Susan McAuliffe, Reggie St. John, Zac Wilkins
Nays – 0

The Financial Report was discussed. Various questions were asked and answered. Taxes continue to roll in.

Jake Simmons arrived at 1812 hours.

Susan McAuliffe made the motion to accept the Financial Report and FY 2018-2019 Budget Report dated June 30, 2019 and prepared July 11, 2019 as presented. Sherri Branson-Hurt seconded the motion, motion passed, 8 – 0. A show of hands vote was taken: Ayes – 8 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins Nays – 0

Board picture was taken.

STAFF REPORT

Chad Clevenger updated the Board on the Eddie Raper Park parking lot and curb project. The two storm boxes have been installed and the curbs have been poured. He met with Public Works and was told that Seybold Road and Orrick Road should be asphalted in the middle of August with the Eddie Raper Park parking lot to be done at that time also.

Susan McAuliffe said that the walk trails were being power washed and looks really good! She also appreciated and enjoyed the flag and the Happy 4th of July sign power washed into the Siloam Mountain walk trail.

When asked about repairing the fence at the Rainbow Pool, Chad Clevenger commented that someone had pushed the fence down and broke into what was the concession stand. The fence and door were resecured.

After delivering the board packets, Nate Williams looked at and number crunched the print copies of the board packets. It is approximately \$1,000 to print and deliver the paper board packets per year. He researched cost of tablets/iPad and found some for around \$250.00. For the nine board members, Chad and Janet the cost to purchase them would be around \$3,000. Nate talked to Susan Conyers, City Manager's secretary and the City uses a program called NovusAgendas. The City Council and Capital Improvements use NovusAgendas. There would be no additional costs to login to and use that program.

Novus would also be used for the committee meetings.

Discussion was held. Consensus of the Board was for Nate to bring more information and costs to the August Board meeting.

In response to the inquiry of how many participated in the Aqua Sports last night - answer is 20.

Nate showed the Board the Certificate of Appreciation for the sponsorship of the book "The Little People's Guide to the Big World" and also showed the Board the book.

COMMITTEE REPORTS

The Revenue Committee – Patrick Halfhill, Jake Simmons, Zac Wilkins and Reggie St. John – will meet on August 20 at 6 pm at the Community Center to review the proposed FY 2019-2020 budget.

OLD BUSINESS

Thanks to Kimberely Blackburn and the Excelsior Springs Standard for the great article on the Land and Water Conservation Fund Grant and the Splash Park and especially for working with the Department!

The Land and Water Conservation Fund (LWCF) \$250,000 grant was discussed. Nate Williams will be presenting at the Capital Improvement meeting on August 5, 2019 to ask Capital Improvements for \$150,000 for the splash park and to front the match for the Parks and Recreation Department during construction. This would keep the Parks and Rec budget on an even keel. Capital Improvements would be paid back from the Parks and Recreation Department budget and the Excelsior Springs Parks and Recreation Foundation funds that were raised for the splash park.

Bonnie, LWCF Grant Manager, has suggested to Nate to continue to send in expense reports to be used as a test subject to see if there is really a \$250,000 cap on the LWCF grant. There is nothing is writing that can be found to say that there is a \$250,000 cap.

NEW BUSINESS

July is National Recreation and Parks month. Nate included a passport flier of the activities offered throughout the month.

There were 37 youth artists at Art in the Park today, 48 painters at the Balloon Painting and 20 participants at Aqua Fun on Monday. The movies have been a big hit also.

Our Maintenance II worker will be out probably until the first of the year. The Maintenance I position was not filled and will be reposted, possibly posting for a part time position also. The part time workers (college and high school students) will be headed back to school before long.

A new part time position has been created. It is a Recreation Coordinator Assistant position. This assistant will be working in the office assisting with adult and youth registrations, schedules of games and practices, equipment bags, coaches and managers meetings, etc. and at the programs.

The summer intern, Alexandria Barns, last day is Friday. She has been encouraged to apply for the part- time Recreation Coordinator Assistant's position.

OPEN DISCUSSION

Nate Williams will be out of the office from July 24 until July 29. He will be back in the office on Tuesday, July 30.

At 1910 hours, Susan McAuliffe made the motion to go into closed session Pursuant to RSMo 610.021 (3) Personnel. Zac Wilkins seconded the motion, motion passed, 8 – 0. A show of hands vote was taken: Ayes – 8 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins
Nays – 0

At 1945 hours, Sherri Branson-Hurt made the motion to come out of closed session. Susan McAuliffe seconded the motion, motion passed, 8 – 0. A show of hands vote was taken: Ayes – 8 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins
Nays – 0

Sherri Branson-Hurt made the motion to adjourn the meeting. Christy Marker seconded the motion, motion passed, 8 – 0. A show of hands vote was taken: Ayes – 8 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins
Nays – 0

The July 23, 2019 Parks and Recreation Board meeting was adjourned at 1946 hours.