

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD MEETING MINUTES**

**MAY 25, 2021**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON JUNE 22, 2021**

The Excelsior Springs Parks and Recreation Board meeting held May 25, 2021 at the Excelsior Springs Community Center and virtually was called to order by President Jake Simmons at 6:01 p.m.

Roll call was taken with six board members present.

**MEMBERS PRESENT IN PERSON:** President – Jake Simmons; Treasurer – Zac Wilkins; Scott Buckman; Christy Marker; Reggie St. John

**MEMBERS PRESENT VIRTUALLY:** Vice-President – Patrick Halfhill

**MEMBERS ABSENT:** Don Ledford; Susan McAuliffe; Kyle Uptegrove

**CITY COUNCIL LIAISON IN PERSON:** Sharon Powell

**STAFF PRESENT IN PERSON:** Nate Williams – Director; Chad Clevenger – Parks Superintendent; Janet Morehead – Administrative Assistant

**VISITORS:** Stephen Spear, Excelsior Springs City Council member

Christy Marker made the motion to approve the agenda as presented. Scott Buckman seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Scott Buckman, Patrick Halfhill, Christy Marker, Jake Simmons, Reggie St. John, Zac Wilkins Nays – 0

Stephen Spear, City Council member, was introduced. He will be the City Council Liaison to the Excelsior Springs Parks and Recreation Board.

Reggie St. John made the motion to approve the minutes of the April 27, 2021 Excelsior Springs Parks and Recreation Board meeting as presented. Christy Marker seconded the motion, motion passed, 6 – 0. A roll call vote was taken: Ayes – 6 – Scott Buckman, Patrick Halfhill, Christy Marker, Jake Simmons, Reggie St. John, Zac Wilkins Nays – 0

Nate Williams received some of the financial and budget reports from the Finance Department. Nate Williams will reach out to Finance Director for more information and reports. Nate Williams '20-21 Working Budget through May 19, 2021 was discussed. Nate's Working Budget is the expenses that cross his desk.

Questions were asked and answered. The majority of the expenses are related to the Rainbow Splash Park. Operational expenses are being paid. Budgeted items are being purchased.

Reggie St. John made the motion to the approve the Financial Reports and FY 2020/2021 Budget Report prepared May 20, 2021 as received and Nate Williams' 20-21 Working Budget through May 19, 2021. Zac Wilkins seconded the motion, motion passed, 6 – 0. A roll call vote was taken. Ayes – 6 – Scott Buckman, Christy Marker, Jake Simmons, Reggie St. John, Zac Wilkins Nays – 0

### **STAFF REPORTS**

The Maintenance, Recreation and the Senior Center staff reports are on the Staff Report.

The Excelsior Springs Senior Center plans to open for exercise classes June 1, 2021. Participation will be by reservation. There will be a limited number of people attending. Reservations will be made the week before the classes start. Social distancing will be observed. Doors will open promptly at 8:00 am for the 8:15 am classes.

Tentative date for dine-in meals to start is July 19. Social distancing will be observed.

The Director's reports are here also.

There has been an issue with social media posts.

Zac Wilkins commented that it was good to see Jacob Riemann at some of the soccer games.

Tennis camp will be offered June 7 – June 11 with ESHS Tennis Coach Richie Marsh instructing. There will be beginner and advanced sessions.

Speed and Agility Camp on June 15, 16 and 17 will be directed by Drake Pollard for 11-14 year olds.

The National Recreation and Parks Association Conference is September 21 – 23, 2021 in Nashville.

### **COMMITTEE REPORTS – none**

## **OLD BUSINESS**

Nate Williams gave an update on the Rainbow Splash Park. It will be opening in June. A Task List is included in the board packet.

The parking lot is being worked on. It is the last big project of Rainbow Splash Park.

At the request of Melinda Mehaffy, Rotary Club President, Nate Williams presented a program on the Rainbow Splash Park at the May 20, 2021 Rotary meeting. He included before and after pictures of the facility.

There will be a soft opening for the Parks and Rec Board, City Council and staff. There will be a VIP party for Piccadilly participants and donors. And a Grand Opening. All of these events are in the works.

July is Parks and Rec month.

## **NEW BUSINESS**

Sharon Powell and Nate Williams explained to the Excelsior Springs Parks and Recreation Board that purchases over \$15,000 have to be approved by the Excelsior Springs City Council. ESPR needs to follow the City of Excelsior Springs purchasing policies and bid policies. The City Council also needs to approve the rental fee structure of Parks and Rec facilities but not the program or participation fees for activities.

Purchases made through the State of Missouri Approved Buying list or through buying cooperatives are subject to the approval process given the amount that is spent.

Nate Williams shared the 2020 ESPR Annual Report without Financials that he will be presenting to the City Council in June. Gazebo reservations increased substantially this past year.

Suggestions were made to include activities i.e. camps, ball, and programs that will be offered this summer along with Century Bark attendance.

## **UPCOMING EVENTS**

Tennis Camps are June 7 – June 11 with ESHS Tennis Coach Richie Marsh instructing. There will be beginner and advanced sessions.

July is Parks and Rec month. Theme is “Our Parks and Rec Story”.

During Parks and Rec month, the Parks and Rec Department is partnering with the

Community Center for some activities. But in June there will be a dry run with activities before they are finalized for Parks and Rec Month. Possibilities include but not limited to: Storytime on the Patio to include youth and the Senior Center Seniors...and popsicles, Arts and Crafts – Lego Building, marble painting, etc.

Speed and Agility Camp with Drake Pollard, will be June 15, 16 and 17.

## **OPEN DISCUSSION**

An intern will start with ESPR on Tuesday, June 1, 2021. Corey Greim will be interning with ESPR this summer to complete his Sports Management Degree from the University of Central Missouri.

Thanks to Jake Simmons and Susan Conyers for their research for the deeds for Sunnyside Park. The application for the Department of Natural Resources Scrap Tire Grant was completed and mailed.

Christy Marker suggested that since this was Don Ledford's last ESPR Board meeting, maybe a t-shirt could be made with ESPR Champion on it. Jake Simmons suggested ESPR Champion shirts for past Parks and Rec Board members.

Jessica Meyer has been appointed to the Parks and Rec Board.

Sharon Powell said that she enjoyed being the Parks and Rec Board Liaison and is sure that Stephen Spear will be an asset to the Parks and Rec Board.

Christy Marker made the motion to adjourn the meeting. Scott Buckman seconded the motion, motion passed, 6 – 0. Jake Simmons adjourned the meeting.

The May 25, 2021 Excelsior Spring Parks and Recreation Board meeting was adjourned at 7:30 pm.

**EXCELSIOR SPRINGS  
PARKS AND RECREATION**

**BOARD MEETING**

**MAY 25, 2021**

**6:00 P.M.**

**ROLL CALL 6**

H SCOTT BUCKMAN

H PATRICK HALFHILL

A DON LEDFORD

H CHRISTY MARKER

A SUSAN McAULIFFE

H JAKE SIMMONS

1/0 REGGIE ST. JOHN

A KYLE UPTEGROVE

H ZAC WILKINS

H SHARON POWELL, CITY COUNCIL LIAISON

**EXCELSIOR SPRINGS  
PARKS AND RECREATION  
BOARD MEETING**

**MAY 25, 2021**

**ROLL CALL VOTE**

*Apr 27, 2021  
Minutes  
6-0*  
*Financial  
Reports  
6-0*

SCOTT BUCKMAN

yes    yes    \_\_\_\_\_

PATRICK HALFHILL

yes    yes    \_\_\_\_\_

DON LEDFORD

\_\_\_\_\_

CHRISTY MARKER

yes    yes    \_\_\_\_\_

SUSAN McAULIFFE

\_\_\_\_\_

JAKE SIMMONS

yes    yes    \_\_\_\_\_

REGGIE ST. JOHN

Aye    Aye    \_\_\_\_\_

KYLE UPTEGROVE

\_\_\_\_\_

ZAC WILKINS

yes    yes    \_\_\_\_\_