



# EXCELSIOR SPRINGS

Parks · Recreation · Community Center

<b>Job Title:</b>	Senior Center Program Specialist	<b>Job Category:</b>	Senior Center
<b>Department/Group:</b>	ESPRCC	<b>Supervisor:</b>	Senior Center Administrator
<b>Location:</b>	ES Community Center	<b>Date Closing</b>	Open until filled
<b>Level/Salary Range:</b>	C Starting at \$16.00/hour	<b>Position Type:</b>	Part-time 20-25 hours/week

Do you believe that laughter is the best medicine? Are you ready to bring joy, creativity, and a little bit of mischief to a group of incredibly fun and fabulous seniors? We are seeking a *Senior Center Program Specialist* (a.k.a. Professional Fun-Maker) to join our team and provide top-notch entertainment, activities, and unforgettable memories. If you're a master at trivia, know your way around a Bingo card, and can lead a "Karaoke for Seniors" session without skipping a beat—this job is for you! You'll be responsible for making every day a celebration through laughter, fun, and the occasional (yet epic) dance-off.

#### Responsibilities:

- **Program Wizardry:** Create, develop and lead programs and activities that would make even the most reserved senior want to shake their groove thing (and sometimes, they do!).
- **Event Planner Extraordinaire:** Host events that keep our seniors engaged, entertained, and *constantly* asking for more such as events ranging from trivia nights to impromptu kazoo orchestras.
- **Social Butterfly Whisperer:** Cultivate a warm, welcoming environment that encourages lively social interactions (and maybe a few well-placed pranks).
- **Therapeutic Game Changer:** Introduce mind-stimulating games, puzzles, and activities that are as fun as they are mentally enriching.
- **Grandparent's New Best Friend:** Be the go-to person for everything from explaining how TikTok works to teaching the latest dance moves.
- **Laugh Specialist:** Ensure that every program is sprinkled with humor, ensuring laughter is a mandatory requirement at every event.
- **Happiness Ambassador:** You'll be the smiling face everyone looks forward to seeing each day. Be a source of laughter, comfort, and the occasional (and hilarious) dad joke.
- **Memory Lane Tour Guide:** Lead storytelling sessions and reminisce about the good old days—be prepared for tales of epic pranks, weird food trends, and, yes, moon landing conspiracy theories.
- **Dance Instructor:** From the Cha-Cha to the Macarena, lead fun dance sessions that may result in an impromptu "most enthusiastic dancer" award.
- **Lunch Squad Member:** Whether it's serving up delicious dishes, spreading smiles, or making sure everyone gets a tasty, nutritious lunch, you'll be a key player in turning lunch hour into a fun, energizing part of the day!
- **Caffeine Enthusiast:** Brew up endless cups of coffee for our seniors as you chat about the weather, the latest gossip, and the best way to win at Bingo.
- And any other awesome tasks that come your way!



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## Qualifications:

- You're a proud holder of that shiny high school diploma, ready to take on the world.
- Previous experience in program coordination, event planning, or working with seniors is a plus, but the ability to make someone chuckle on command is a MUST.
- Patience and the ability to manage multiple projects (including dodging flying bingo cards).
- You've got the office gadgets down—from printers to copiers, you know how to make things run smoothly.
- Creativity to think outside the box, inside the box, and sometimes even *on* top of the box.
- A good sense of humor and a love for storytelling. Bonus points for knowing how to fake an accent for dramatic readings of "Adventures of Huckleberry Finn."
- You have a special gift for connecting with the wise and wonderful members of our senior community, bringing joy and companionship to their days.
- Operate in stealth mode when it comes to private matters.
- A *great* memory. You'll need to remember everyone's favorite snack, song, and that one time someone thought their glasses were in their purse but they were actually on their head.
- Ability to lead activities with the energy of a toddler on a sugar rush, while also being able to slow down for a great game of cards.
- Ready to level up? You'll need to earn your Food Service Manager certification shortly after joining the team to keep things running smoothly and efficiently.
- CPR/First Aid certification because safety first, but fun second!

## Perks:

- VIP access to the coolest, most vibrant senior social events in town.
- Opportunity to create memories that will last a lifetime (or at least until the next nap time).
- Access to endless free advice on life, love, and how to throw the most epic dinner parties (our seniors have lived through it all).
- The chance to be the real reason why someone's day just got 10 times better.

Join us for the job where no two days are alike, and every day is filled with laughter, fun, and memories. If you can manage all of this while still making sure everyone's got their bingo markers ready, we want you to be our next Senior Center Program Specialist! Apply today and get ready to be part of the most vibrant team around!